

**St. Corban's Boys National School.**

**Fairgreen, Naas, Co. Kildare**

**Roll No.: 17254C**

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**Board of Management Meeting 5**

**Tues 26<sup>th</sup> May 2020**

**NOTE: This meeting was held as a Conference Call Meeting on Zoom due to the restrictions relating to the Covid 19 Pandemic.**

**Agreed Report**

**Board of Management**

The fifth meeting of the current Board of Management was held on Tues 26<sup>th</sup> May 2020.

***Current Officers of the Board:***

Chairperson: Johnny McMahon

Secretary: John Drewett

Treasurer: Marjorie Quinn

Health & Safety Officer: Jan O'Donoghue

Members: Robert Kennedy

Carrie-Ann Devitt

Deacon Fergal O'Neill

Linda Donnelly

**Minutes of Previous Meeting**

The Minutes of the meeting of Tuesday 23<sup>rd</sup> April 2020 were reviewed, adopted and signed.

**Staff Appointments**

The one permanent post available next year has been offered to a teacher in the school who has a CID. We also have two Fixed Term posts and two maternity leave posts to fill over the coming months.

**Child Protection**

The Child Protection Oversight Report was shared by the Principal with the Board of Management. It was discussed, accepted and signed by the Chairperson.

Ms. Bonner is the Deputy Designated Liaison Person.

Mr Drewett is the Designated Liaison Person.

**Finance**

The school accounts were submitted, discussed and approved by the Board.

A major investment in ICT was approved for the coming year to facilitate ICT skill development of pupils and teachers and to provide blended learning if necessary.

### **Teacher In-service CPD**

Teachers have been updating their CPD through webinars provided by the Education Centres, Camara and the Teaching Council.

### **Covid 19 PHASE 3 – May 11<sup>th</sup> to June 30<sup>th</sup> 2020**

A Distance Learning Plan for this period was agreed.

Protocols for phased return to work by SNAs, Cleaners, Caretakers and Secretaries were agreed.

### **New Building Project**

The Architect is preparing three possible submissions for the DES based on the brief received. The Principal and Chairperson will meet with the Architects to offer the school's perspective and input.

### **Living our Ethos**

First Holy Communion: Postponed until further notice. The Parish Team will be in contact. Diocesan Team continue to provide online resources for teaching religion and faith development.

### **Policy Ratification**

Following feedback and recommendations from the Patron's representative, the Admissions Policy for year 2021-2022 was reviewed by the Board, The appropriate changes were agreed and the new draft is to be sent to Board members this week and then to the Patron for further feedback.

The Acceptable Use Policy was amended to facilitate new procedures around Distance Learning. The latest draft was ratified by the Board.

### **School Self-Evaluation & School Improvement Plans**

#### **Emergency Plan - ICT Development**

The school has been forced to prioritise ICT Development in the wake of the Covid Lockdown. We have been upskilling our teachers on ICT and Remote Teaching and Learning. Teachers have learned to use email to communicate with parents and pupils. We have set up Aladdin Connect and teachers have learned to use it also. They have learned to use Zoom for conferencing and Seesaw as a platform for Teaching & Learning and Assessment & Feedback. We have had to update our AUP to address these changes in practice. We have had to prioritise ICT infrastructure in the coming year to accommodate Distance Learning and Blended Learning.

### **PTA Update**

Fill the Van on Fri 20<sup>th</sup> March 2020. Cancelled.

Bag pack in Dunne's Stores organised for June 6<sup>th</sup> 2020. Cancelled.

PTA and Principal had a Zoom Meeting.

PTA consulted about the AUP.

PTA and Sixth Class Teachers developing a Graduation Plan for Sixth Class.

### **ISLM Team**

The ISLM Team continues to meet each month using Zoom to plan and monitor whole school projects.

### **Croke Park Hours / Staff CPD**

Staff continue to upskill and engage in CPD through courses provided online by the Teaching Council, education Centres and Camara.

### **Maintenance**

Leaks in the flat roof on both corridors need to be fixed. Serious problem – emergency works application needed. Engineer inspected the flat roofs on Mon 25<sup>th</sup> May 2020 and will prepare a report to submit to the DES for funding to carry out repairs.

Under-sink water heaters replaced in Rooms 9-18, Ladies Toilet beside Main Office, Prefabs 20, 21 & 22 and Rooms 2, 3 & 7. Plumbing audit done on all toilets and taps. Plumbing done by Trundles and electrics done by Abbey Electrical.

New disposable tissue dispensers installed in all classrooms to replace old towels.

New hand sanitisers have been installed in the school at the main entrances and exits

### **Next Meeting**

Date: Tues 23<sup>rd</sup> June 2020

Venue: Zoom Meeting

Time: 7pm