

St. Corban's Boys National School.

Fairgreen, Naas, Co. Kildare

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Board of Management Meeting 7

Thurs 20th August 2020

Agreed Report

Board of Management

The seventh meeting of the current Board of Management was held on Thurs 20th August 2020.

Current Officers of the Board:

Chairperson: Johnny McMahon
Secretary: John Drewett
Treasurer: Marjorie Quinn
Health & Safety Officer: Jan O'Donoghue
Members: Robert Kennedy
Carrie-Ann Devitt
Deacon Fergal O'Neill
Linda Donnelly

Minutes of Previous Meeting

The Minutes of the meeting of Tuesday 23rd June 2020 were reviewed, adopted and signed.

Staff Appointments

Projected enrolment for September 2020 is 499 pupils in the school.
We will have 20 classroom teachers based on our pupil enrolment of 518 in September 2019.
The DES has approved 8 SNA posts to our school for the coming year.
The DES has approved 178.5 hours of Special Education Provision for this year. This is approval for 7 Special Education Teachers.

Substitutes used since last meeting on Tues 23rd June 2020.

Teachers: Carmel Sumner, Pilar McAuley

SNAs: None

Tara Cronin was appointed to a Permanent Position as she was entitled to a CID and we have one extra teacher based on enrolment on September 30th 2019.

Interviews were held on 6th July for 2 Fixed Term Posts.

Following interviews on 6th July 2020:

Laura Foley has been appointed on a Fixed Term Contract from 01/09/2020 to the 30 June 2021 in St Corbans BNS.

John Rigney has been appointed on a Fixed Term Contract from 01/09/2020 to the 30 June 2021 in St Corbans BNS.

Chloe Mangan has been offered the maternity leave to cover Clara Devlin.

Enda Trench has resigned his post. This created a permanent post vacancy in the school. Following interviews on Tues 18th August 2020 Colm Smyth has been appointed to a Permanent Post in St Corbans BNS.

Staffing Plan for next year. The School has 20 mainstream Class Teachers allocated based on last September's numbers. We have created 3 fifth classes from 2 fourth classes and filled all of our rooms. We will use the other teacher in SET and ICT.

Child Protection

The Child Protection Oversight Report was shared by the Principal with the Board of Management. It was discussed, accepted and signed by the Chairperson.

Ms. Bonner is the Deputy Designated Liaison Person.

Mr Drewett is the Designated Liaison Person.

Finance

The school accounts were submitted, discussed and approved by the Board.

A major investment in new cleaning arrangements was approved for the coming year to mitigate the risks of Covid 19 and ensure that the school is safe for our return.

Covid 19 Distance Learning Plan

Our Return to School Plan was read out and agreed. A copy is in the Principal's Office and on our website.

New Building Project

Soil surveys have been completed by IGSL. They returned to the school on Weds 19th August to repair holes in the yard and field.

Sewer Surveys were completed in June. A manhole cover was broken during the Survey and the company paid for a replacement.

A Tree Survey was also completed.

Acoustic Survey completed on Tues 28th July.

We have sent more emails, one each week to Gearóid McHugh seeking clarity around the site and the project. He replied to our email saying that the DES and Architect were drawing up a plan which would be presented at Phase 1 meeting.

Living our Ethos

The Parish Team intends to hold Communion on Sat 26th September at 10am in CoIM.

ICT Developments

Aladdin Connect has been introduced to school. E-Payments have been set up. We have purchased 14 more Chromebooks (we will have 30 chromebooks). We need to purchase a new IFS for room 19.

Access to Twinkl which was sponsored by the school last year expires in August/September but is to be extended for this year – one licence for each double class level.

We need to pay for licences for Seesaw and licences for Zoom to cater for our needs in light of Covid restrictions.

We have purchased 1 new photocopier.

School Self-Evaluation & School Improvement Plans -Emergency Plan - ICT Development

The school has been forced to prioritise ICT Development in the wake of the Covid Lockdown. We have been upskilling our teachers on ICT and Remote Teaching and Learning. Teachers have learned to use email to communicate with parents and pupils. We have set up Aladdin Connect and teachers have learned to use it also. They have learned to use Zoom for conferencing and Seesaw as a platform for Teaching & Learning and Assessment & Feedback. We have had to update our AUP to address these changes in practice. We have had to prioritise ICT infrastructure in the coming year to accommodate Distance Learning and Blended Learning.

PTA Update

PTA helped to organise the Sixth Class Graduation. They organised a Yearbook and a bespoke Drinks Container for each child. The pupils were given a gift pack at the Graduation Ceremony on Mon 29th June 2020 in the school yard.

ISLM Team

The ISLM Team continues to meet regularly this month to plan and implement the Return to School Plan.

Sixth Class Transition and Graduation

The PTA and the Sixth Class Teachers worked together to organise a number of events to mark the Sixth Class boys' graduation from the school. A Goodie Bag (bespoke water bottle. Some sweets and other goodies), a Graduation Certificate, a Year Book/ Photo Montage, a Graduation Event was held outdoor in the school yard on June 29th.

Croke Park Hours / Staff CPD

We are using 12 Croke Park Hours on Weds 26th Aug & Thurs 27th Aug 2020 to help us prepare the school for re-opening. We are using 5 mins of Croke Park time every morning for

Supervision to extend our opening time to facilitate safer access to school during Covid. We will use the rest of the time for Staff Meetings and other meetings.

Maintenance

Leaking Roofs: We have contacted the DES Emergency Works section on a number of occasions over the last two months but we have not received a reply. We have sent videos of the leaks this week. The toilets in Room 14 are not usable until the leak is repaired. The other leaks continue to cause problems. We have contacted a local builder to see if he can patch the leak in Room 14 so that we can use the room.

Room 19 renovation: Under-sink water heaters installed; new lights and heaters installed, new carpet and lino laid; room painted; furniture relocated from other rooms. Plumbing done by Trundles and electrics done by Abbey Electrical.

Some manhole covers in the school were replaced and covered with non-slip coating. IGSL Soil Surveys returned to school to make good the ground that was disturbed during the surveys.

New photocopier was purchased.

New disposable tissue dispensers installed in all classrooms to replace old towels.

New hand sanitisers have been installed in the school at the main entrances and exits

Lawn mower has been repaired and serviced.

Container in field was re-purposed to store the Lawn Mower and furniture to free up space in Room 19.

Driveway down to car-park needs to be repaired with tarmac over the holidays.

We need a Board Member to organise the maintenance of the building.

Bark chips and new planting were purchased over the Summer and spread in borders.

Tree Surgeon Tree Works to be done on Monday 23rd August.

Water Pump Replacement: Glenn Gorey pumps

Roles & Responsibilities of Board Members for the coming year

The Board discussed the various roles to be undertaken by the members and examined a proposed document of roles. This will be addressed at the next meeting at the beginning of next year.

Next Meeting

Date: Tues 15th September 2020

Venue: School Room 3

Time: 7pm

