

St. Corban's Boys National School.

Fairgreen, Naas, Co. Kildare

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Board of Management Meeting 10

Tues 1st December 2020

Agreed Report

Board of Management

The tenth meeting of the current Board of Management was held on Tues 1st December 2020.

Current Officers of the Board:

Chairperson: Johnny McMahon
Secretary: John Drewett
Treasurer: Marjorie Quinn
Health & Safety Officer: Jan O'Donoghue
Members: Robert Kennedy
Carrie-Ann Devitt
Deacon Fergal O'Neill
Linda Donnelly

Minutes of Previous Meeting

The Minutes of the meeting of Tues 20th October 2020 were reviewed, adopted and signed.

Covid 19 Distance Learning Plan

The COVID 19 RETURN TO SCHOOL PLAN was updated with some minor amendments. The updated version will be circulated to staff and posted on the website.

A copy is in the Principal's Office and on our website.

Lead Worker Representative is Trish Ryan. Principal met with Trish to discuss any issues raised by staff.

Staff Appointments

Enrolment on September 30th 2020 was 487 pupils in the school. This is two pupils short of 489 which was the number needed to retain our 19th Classroom Teacher. We may lose our 19th & 20th Classroom Teacher next year. The pupil teacher ratio is being reduced to 25:1 so this may help. We currently have 488 pupils on roll and we have another application for Fifth Class for December.

Child Protection

The Child Protection Oversight Report was shared by the Principal with the Board of Management. It was discussed, accepted and signed by the Chairperson.

Ms. Bonner is the Deputy Designated Liaison Person.

Mr Drewett is the Designated Liaison Person.

Finance

The school accounts were submitted, discussed and approved by the Board.

New Building Project

Van Dijk Architects held a Zoom meeting with the Principal and the Chairperson on Weds 30th September. They presented three options for the building project. The school selected Option 3A as the option that most closely met our criteria and we sent a letter to Van Dijk Architects confirming our preference but also asking some important questions.

Living our Ethos

The Parish Team held Communion on Sat 26th September at 10am in CoIM and OLSD. A huge thank you to our Teachers Ms McCarthy and Ms McCutcheon and the Parish Team for organising the event.

Enrolment for First Holy Communion online has begun. All parents in the appropriate class level have been contacted. Christmas Services will be held in each class instead of a whole school service in the Church.

ICT Developments

We are continuing lessons in Google Classroom for boys from 3rd to 6th class, to prepare the pupils for a group, class or school lockdown.

The Chromebooks have all arrived and they cost about €14, 000.

WE have purchased 4 laptops for use by subs, by SNAs and by students who have no device in the event of a lockdown. These will be purchased from the enhanced Minor Works Grant.

School Self-Evaluation & School Improvement Plans

SIP 1: Teacher Planning - ongoing

SIP 2: ICT Development - ongoing

SIP 3: Covid 19 Return to School Plan – being implemented and evolving as needed.

SIP 4: English Literacy at Senior Levels with the focus on Writing

In our ongoing SIP 1, Classroom teachers continue to plan with the uniform template for Teacher Planning and Cuntas Míósúil. It is emailed to the Principal on the designated day each month and stored electronically for analysis by Cigire, Principal & Postholders.

In SIP 2, we are using ICT resources to teach the pupils to use Seesaw and Google Classroom in the coming weeks and months in preparation for any potential lockdown. Linda Donnelly will coordinate this project using the iPads and Chromebooks.

Our Covid 19 Return to School Plan is our School Improvement Plan 3 for this year.

In SIP 4 we are preparing a plan to work on literacy in the Senior End of the school. We have engaged the sustained support of PDST in this project.

PTA Update

The Principal met with some Officers of the PTA. The PTA, Secretaries and Teachers have organised a Christmas Card Fundraiser. The PTA proposes to also hold a Christmas Draw fundraiser however they were wondering if this might be too much to ask of parents.. The Board agreed with the PTA to postpone the Christmas Draw as families may be under extra pressure this year. Instead, it was agreed that the PTA would gift a Selection Box to each child in the school. We may re-schedule the Draw for Easter, if needed. Donations from parents who wished to give one would be accepted.

ISLM Team

The ISLM Team met on Mon 19th October to review our Covid 19 - Return to School Plan. We also discussed the ongoing work of each member in his/her respective subject areas.

Health and Safety

John Rock has updated the Risk Assessments to cater for new situations created by Covid Policies.

John Rock provided the Administration of Medicine forms from parents to the Board for signing.

Maintenance

Driveway down to car-park needs to repaired.

We continue to have blockages on the sewer system between the old school and the field. We had to get Excel Drains to powerhose the sewers to clear a blockage again on the 6th October 2020. We also had to get them to do a camera investigation/survey of the sewers as they feared a collapse in a section of the pipe. This was completed on Weds 14th October. We are awaiting the report and the recommendations.

Leaking roofs: We are progressing our Emergency Works on repairing the leaking flat-roofs. The Chairperson is working on the tendering process to get a suitable project manager and contractor to complete the works. This is proceeding to the Tendering stage at the moment.

Next Meeting

Date: Tues 19th January 2021

Venue: School Room 3

Time: 7pm