

St. Corban's Boys National School.

Fairgreen, Naas, Co. Kildare

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Board of Management Meeting 14

Tues 11 May 2021

Agreed Report

Board of Management

The fourteenth meeting of the current Board of Management was held on Tues 11th May 2021. It was held as an online meeting on Zoom due to Covid restrictions.

New Substitute Board Member

Yvette Delaney was elected by the Teaching Staff as the Substitute for the Teachers' Nominee to the Board of Management for the period of Linda Donnelly's maternity leave. Yvette has signed the declaration form to become an approved member of the Board. The Chairperson welcomed Yvette on to the Board.

Current Officers of the Board:

Chairperson: Johnny McMahon

Secretary: John Drewett

Treasurer: Marjorie Quinn

Health & Safety Officer: Jan O'Donoghue

Members: Robert Kennedy

Carrie-Ann Devitt

Deacon Fergal O'Neill

Yvette Delaney

Minutes of Previous Meeting

The Minutes of the meeting of Tues 23rd March 2021 were reviewed, adopted and signed.

Covid 19 Distance Learning Plan

The COVID 19 RETURN TO SCHOOL PLAN was updated with amendments.

Child Protection

The Child Protection Oversight Report was shared by the Principal with the Board of Management. It was discussed, accepted and signed by the Chairperson.

Ms. Bonner is the Deputy Designated Liaison Person.

Mr Drewett is the Designated Liaison Person.

Child Protection Training has been completed by all Staff members and all of the Board of Management. We have a register of the personnel and the training they have undergone.

Finance

The school accounts were submitted by the Principal and discussed and approved by the Board.

School Calendar 2021-2022

The School Calendar for 2021-2022 is to be ratified. We intend to return to school on Tuesday 31st August 2021 and we will have 5 floating days. We will take one of these days on Fri 18th March with the St Patrick's Day and four with the June Bank Holiday weekend to take a full week in early June. We will finish school for the 2021-2022 school year on June 20th 2022. All of our other holidays are standardised holiday periods set out by the DES. We will have a Croke Park Day on Mon 30th August 2021 to prepare the staff and school for the return of pupils on Tues 31st August 2021.

Staffing Schedule 2021-2022

We have been allocated Principal + 19 classroom teachers for the coming year.

We have been allocated 178.5 Special Education teaching hours each week for the coming year. This equates to 7 full-time SETs and 3 hours each week which can be banked and used as full days later in the year if we can get a substitute teacher. The other 0.5 hr is part of an existing cluster with Ballymore NS and 2 other schools.

We expect to have 8 SNAs again this year but this has still to be confirmed.

Staff Meeting

A Staff Meeting was held on Mon 19th April 2021.

Admissions

The Admissions process is complete. We have offered places to all applicants and 44 have accepted a place in Junior Infants for the 2020-2021 school year.

ICT Developments

We are in the process of updating our Microsoft Office renewal licences and also updating the Anti-virus on the laptops.

We need to purchase a new storage device to back-up our school administration desktops.

PTA Update

The PTA held a Zoom meeting on 24th March 2021. They are helping to organise events for the Sixth Class Graduation.

School Self-Evaluation & School Improvement Plans

SIP 1: Teacher Planning - ongoing

SIP 2: ICT Development - ongoing

SIP 3: Covid 19 Return to School Plan – being implemented and evolving as needed.

SIP 4: English Literacy at Senior Levels with the focus on Writing

ISLM Team

The ISLM Team had a meeting on 15/04/2021.

Croke Park Hours

We continue to use our Croke Park hours for morning supervision, CPD using Education Centre webinars, Staff Meetings and Class-level meetings.

Emergency Works - Update

The Emergency Works on the flat roofs is finished and the contractor reports that he has now completed the snag list. The project manager has informed us that the work has been completed.

Living our Ethos

Fr Liam visited the school to engage with the Sacramental Classes.

The Parish is organising a Confirmation Classes Mass in The Church of the Irish Martyrs in June instead of a Retreat this year for the Confirmation Classes.

Upcoming Events

Standardised tests in English Reading & Maths will be administered in the last two weeks of May. These results for Second, Fourth & Sixth will be uploaded to the DES Esinet site before Weds 23rd June 2021. We will send out a message to parents this week to explain this situation around Standardised Tests.

End of Year Reports will be sent to parents on the Aladdin Connect App on Weds 16th June.

School Building Project - Update

Van Dijk architects and the DES had a workshop meeting about St Corban's school plan on Thursday 6th May 2021. They were re-designing the layout based on DES guidance. A Zoom meeting has been organised between Board members and Ian Shek from Van Dijk Architects on Friday 21st May at 12 pm.

Applications for School Places

The Principal highlighted the problem of applications to classes where we are already oversubscribed. We have places for applicants at some class levels but we have no spare capacity in the present Third, Fourth & Fifth classes.

Christian Brother Leaving Naas

The Christian Brothers have sold the Monastery and are leaving Naas on Fri 14th May 2021. The Board & Staff of St Corban's held a presentation to Br Brennan in the school yard on Tues 11th May. The school community presented him with a small gift. It is the end of an era as the Christian Brothers leave Naas, after 150 years of service to the community. They leave with the Board's gratitude and best wishes.

Health and Safety

We have updated the Risk Assessments to cater for new situations created by Covid Policies.

Maintenance

There continue to be issues with blockages in the sewers and plumbing issues.

Next Meeting

Date: Tues 29th June 2021

Venue: School Room 3 or Online by Zoom

Time: 7pm