

## **St. Corban's Boys National School.**

**Fairgreen, Naas, Co. Kildare**

**Roll No.: 17254C**

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### **Board of Management Meeting 16**

**Tues 31<sup>st</sup> August 2021**

#### **Agreed Report**

##### **Board of Management**

The sixteenth meeting of the current Board of Management was held on Tues 31<sup>st</sup> August 2021. It was held in Room 3 in the school.

##### ***Current Officers of the Board:***

Chairperson: Johnny McMahon

Secretary: John Drewett

Treasurer: Marjorie Quinn

Health & Safety Officer: Jan O'Donoghue

Members: Robert Kennedy

Carrie-Ann Devitt

Deacon Fergal O'Neill

Yvette Delaney

##### **Minutes of Previous Meeting**

The Minutes of the meeting of Tues 6<sup>th</sup> July 2021 were reviewed, adopted and signed.

##### **Covid 19 Distance Learning Plan**

The COVID 19 RETURN TO SCHOOL PLAN was updated with amendments.

##### **Child Protection**

The Child Protection Oversight Report was shared by the Principal with the Board of Management. It was discussed, accepted and signed by the Chairperson.

Ms. Bonner is the Deputy Designated Liaison Person.

Mr Drewett is the Designated Liaison Person.

Child Protection Training has been completed by all Staff members and all of the Board of Management. We have a register of the personnel and the training they have undergone.

##### **Enrolments & Staff Allocation**

Projected enrolment for September 2021 is 488 pupils in the school. At the moment we have 487 pupils.

We currently have 19 classroom teachers based on our pupil enrolment of 489 in September 2020.

The DES has approved 8 SNA posts to our school for the coming year.

The DES has approved 178.5 hours of Special Education Provision for this year. This is approval for 7 Special Education Teachers.

### **Staffing Plan for this year.**

The School has 19 mainstream Class Teachers allocated based on last September's numbers. Nineteen Classroom Teachers: 2 JI; 2 SI; 3 First; 2 Second; 3 Third; 2 Fourth; 3 Fifth; 2 Sixth Seven Special Education Teachers.

Eight Special Needs Assistants.

One teacher on Secondment to NCCA.

One teacher on Career Break.

Two teachers on parental leave from September 2021 until February 2022.

### **Special Needs Assistants:**

Interviews for Special Needs Assistants to cover SNAs who have resigned their posts in St Corban's were held on Tues 24<sup>th</sup> August 2021. Two new SNAs have been appointed.

### **ICT Developments**

The following purchases were approved by the Board.

It was agreed to purchase the Twinkl Core Package giving 20 teachers access to Twinkl resources.(19 Classroom Teachers and 1 SET) This will enable teachers to access digital resources especially in SESE subjects where we have removed the Rental Books. The cost of this is 1300 approximately.

It was agreed to purchase Seesaw Premium for all Junior Classes next year at a cost of 1300 for a 12 month contract for approximately 205 students.

It was also agreed to review our ICT hardware resources (Chromebooks & iPads) to decide how we can enhance our ICT provision.

### **PTA Update**

The PTA helped to review our Covid 19 Return to School Plan.

### **Croke Park Hours**

We continue to use our Croke Park hours for morning supervision (5 mins each morning for 183 day), CPD using Education Centre webinars, Staff Meetings, Parent-Teacher Meetings and Class-level meetings. We had a Staff Induction Day on Mon 30<sup>th</sup> August 2021 as part of our Croke Park Hours.

### **Summer Maintenance Jobs**

We have booked a tradesman to replace a door on the prefabs in classrooms 19 & 21 and to fix holes in the plaster in the ceilings in Room 4 and Room 12 in the coming weeks.

The electrician replaced the junction box and cable for internet into Room 23.

We installed under-sink water heaters in Rooms 9 to 18 over the course of the summer.

The Caretaker painted the gates and railings at the front, painted the walls in the classrooms and corridors.

The lawnmower had to have the engine replaced at a cost of €900.

The school field was cut twice by Johnny Langan.

We have had a number of issues with the alarms over the last few weeks.

The heating controls will be serviced over the coming weeks.

Fire extinguishers have been serviced

### **Emergency Works – Update**

The Emergency Works on the flat roofs is finished and the contractor reports that he has now completed the snag list. There are still elements of the snag-list left undone or poorly finished. The plaster in the corridor that the contractor repaired has fallen down and this will need to be brought to the attention of the Engineer. It may be necessary to use the retention money to repair this section and to remove the oil stains that the contractor left in the yard.

### **Living Our Ethos**

Confirmation is planned for Friday 24<sup>th</sup> September 2021 at 11:30 am & 1 pm in The Church of Our Lady & St David.

The Communion is arranged for Saturday 16<sup>th</sup> October 2021 at 10 am & 11:30 am in the Church of Our Lady & St David.

Parents have been informed and teachers from last year will prepare the boys for the ceremony.

The Parish Team have organised a meeting for Principals to plan the Communion & Confirmation ceremonies from last year and this year on Wednesday 1<sup>st</sup> September 2021 at 12:00.

### **JUNIOR INFANTS ADMISSIONS PROGRAMME**

A school visit for the new pupils was arranged for the incoming Junior Infants and boys new to the school on Monday 30<sup>th</sup> August before the school officially re-opens.

### **School Building Project – Update**

The DES is still waiting for a communication from the Patron about the lease and a letter from the Board of Management to confirm that parking will be provided for in the new school building plans and that the school will not be using the DES owned lands for car parking once the new school has been finished.

The Patron's representative is to prepare a letter to address the lease arrangements for the DES owned land with the DES. We are waiting for him to get back to us. Lynn Kelly in the DES has been updated on the situation and we informed her that we would be in contact in September.

The Principal hopes to visit a newly-built 16 teacher school with the same size hall as on our plans. We have been informed of two such schools.

The Architect, emailed us to inform us that they are currently finalising the architectural layout with the design team, after receiving further feedback from the DES. They are targeting an end of stage submission in early October with the view of having a presentation on October 29<sup>th</sup> 2021. They will contact us over the next 2 to 3 weeks to review the most current layout.

### **Finance**

The school accounts were submitted by the Principal and discussed and approved by the Board.

### **New Building Project**

The new building is in an advanced planning stage.

### **School Self-Evaluation & School Improvement Plans**

SIP 1: Teacher Planning - ongoing

SIP 2: ICT Development - ongoing

SIP 3: Covid 19 Return to School Plan – being implemented and evolving as needed.

SIP 4: Wellness Policy & Procedures

### **ISLM Team**

The ISLM Team met to review our Covid 19 - Return to School Plan. We also discussed the ongoing work of each member in his/her respective subject areas.

### **Health and Safety**

We have updated the Risk Assessments to cater for new situations created by Covid Policies.

### **Next Meeting**

Date: Tues 05<sup>th</sup> October 2021

Venue: School Room 3

Time: 7pm